

Dear Applicant,

Thank you for your interest in applying for funding from the Student Activities Fee for FY21. The Finance and Appropriations Committee is delighted to getting to know the unique ways that your organization, program, or project contributes to the vitality of student life at Georgetown.

The following application is designed to give FinApp a complete picture of the past, present, and projected impact of your organization at Georgetown. The application is organized into five parts, A through E as explained below. Please be aware that the deadline to submit this form is on **Friday, February 21, 2020 at 6:30 PM.** If you have any concerns or questions with regards to the application process, please do not hesitate to contact me at [gusafinapp@georgetown.edu](mailto:gusafinapp@georgetown.edu).

As you complete your application, please keep in mind that FinApp will likely receive far more requests than the Student Activities Budget can accommodate. While FinApp is unfortunately unable to fund each organization in full, we work rigorously to ensure that each organization gets enough funding to fulfill their needs and to carry on with its demonstrated impact on the Georgetown community. Please note that FinApp reserves the right to deny a Part B application its entrance into Budget Summit and full consideration for funding.

The Committee thanks you for the time and effort spent compiling your financial data and answering our questions. We look forward to working with you throughout this process. If you have further questions about the timeline, you may access the full agenda [here.](https://docs.google.com/document/d/14UsQysKyk6WT7bV4oYGvIJQqba6gN8ZmN4y15sl4CnM/edit?usp=sharing)

Honestly,

Juliana Arias

*Chair, GUSA Finance and Appropriations Committee*

**FY21 Budget Summit**

Student Activity Fee Funding Application B

Please email this application and accompanying materials to gusafinapp@georgetown.edu by **Friday, February 21, 2020 at 6:30 PM.**

**PART A: INTRODUCTION**

Name of Organization:

Mission of Organization:

GMS Worktags:

Total Amount of Funding Requested:

**PART B: FINANCIALS**

Please complete [this Financial Information](https://drive.google.com/file/d/1OPl0EmlIjfgKqFRuTLg2VVHfShv3SdPd/view?usp=sharing) (B) FY21 excel document and attach it to your email submission.

**PART C: IMPACT**

Please answer the following questions in detail and provide any relevant documents:

1. Describe the program/project you would like to fund, implement or enhance.
2. How are decisions made about the direction of this program? How are students  
   involved in the decision making process?
3. In what ways does this program/project enhance student life at Georgetown  
   University? How many students will it affect?
4. What funding sources currently support this program? Will these sources continue to provide funding at the same level this year? What other sources have been explored before coming to GUSA?
5. Will this program comply with all University policies?
6. What level of financial risk does this project entail?
7. In what way will this program/project expand or relieve a financial burden on  
   students participating in this program?
8. What is the long-term financial impact of this project? Will there be ongoing  
   maintenance costs?
9. Will this program need more money in future years? To the best of your ability  
   provide information on project costs for the next two years.
10. Has your organization/group previously applied to the Budget Summit? How much was the organization allocated? How was it used?

**PART D: MEASURE OF SATISFACTION**

For scaled questions numbered 1 through 5, 1 represents the extremity of a negative experience, while 5 a positive one.

1. Do you feel FinApp was able to meet all of your funding needs last year? Please explain.
2. If applicable, how capable were you of promoting your advisory board's agenda and mission given the funding you received? Please have a numeric response from 1 to 5.
3. How could FinApp have been more sensitive to the clubs within the advisory boards' needs?
4. How did your funding capabilities this year compare to that of your Advisory Board Group last year? (Less effective, Equally as effective, More effective.)
5. What feedback did you receive from the organizations you represent? In order to limit negative feedback, consider detailing specific needs from clubs while filling out the budget summit application.
6. Do you think that this year's application has given you the ability to demonstrate your funding requests to the best of their ability? If not, how can we improve this application for future years?

**PART E: CERTIFICATION**

By signing below, I hereby certify that the information enclosed is accurate to the best of  
my knowledge.

**Funding Request Form Submitted By:**

**Name of Group Student Chair:**

**Signature (type your name):**

**Name of Group Advisor:  
Signature (type your name):  
Date:  
Contact Email:**

**Contact Phone Number:**